



Duty Statement

DIVISION	CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Facilities & Development	Environmental Scientist	549-864-0762-003
DISTRICT/HQ SECTION	WORKING TITLE	CBID
Southern Service Center	Environmental Scientist	R10
SECTOR/HQ UNIT	REPORTING LOCATION	INCUMBENT
1864	Southern Service Center	
STATE HOUSING (Check only if required)		IMMEDIATE SUPERVISOR
<input type="checkbox"/> State Housing Required		Sr. Environmental Scientist (Supervisory)
POSITION DESCRIPTION		
<p>This position works under the supervision of the Senior Environmental Scientist (Supervisory) and is stationed at the Southern Service Center in San Diego.</p> <p>The incumbent will serve as a member of a multi-disciplinary team responsible for completing environmental review and permitting for department projects and providing technical and professional expertise and assistance on natural resource management issues to District, Headquarters, and Service Center technical staff upon request. Work will also involve preparation of Resource Inventories, as well as contributions to General and Land Management Plans.</p>		
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.		
ESSENTIAL FUNCTIONS:		
%	TASK/DUTIES	
30%	Environmental Review Reviews and evaluates Departmental and non-departmental projects, maintenance work, and visitor activities for potential impacts on State Parks' natural resources. Provides guidance and recommendations for avoidance, minimization, or mitigation of such impacts under the guidelines of CEQA, and Federal, State, and State Parks natural resource protection mandates, policies, and procedures. Incorporates resource-related measures into plans and specifications for a project. Maintains familiarity with and provides technical guidance for natural resource laws, permits, and programs. Conducts site assessments, completes field surveys, and uses Global Positioning System technology to collect data for project reviews.	
30%	Permitting Provides technical expertise and assistance on natural resource issues with regards to permitting for Department projects. Obtains permits needed to comply with the California Coastal Act and other State and Federal laws, as relates to effects on coastal resources, jurisdictional wetlands/waters, and listed species. Participates in public reviews/meetings, as needed.	
20%	Contracting Prepares contracts for natural resource-related services, oversees completion of deliverables, coordinates with contractor, and reviews invoices, and identifies any accounting issues. Contract services may include surveys for listed/sensitive species, biological reports, restoration/revegetation plans, and/or construction monitoring.	
10%	Park Planning Conducts research and field surveys, and completes all written documentation needed for Natural Resource Inventories. Prepares proposals for unit classifications. Writes applicable sections of General and Land Use Management Plan documents (i.e. natural resource management policies, goals, and guidelines), as assigned. Participates in General Plan team meetings, public workshops/meetings, and Park and Recreation Commission hearings, as directed.	



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5%	Natural Resources Management Provides technical expertise and assistance on natural resource issues and environmental compliance to Department staff and other agencies. Develops, conducts, and/or monitors resource management projects and programs, as requested.	
MARGINAL FUNCTIONS:		
%	TASK/DUTIES	
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.	
TYPICAL WORKING CONDITIONS		
Cubicle workspace in office environment when not working in the field. Intermittent exposure to loud noise.		
SPECIAL REQUIREMENTS:		
Incumbent may be required to travel overnight to perform duties at park units throughout California. This position requires a valid California Class "C" driver's license. Please provide proof of eligibility with application.		
The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.		
SUPERVISOR STATEMENT: I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.		
SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE
EMPLOYEE STATEMENT: I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.		
EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE